

Range Safety Officer Agreement

To become a pass-holding Range Safety Officer (RSO) at the Canmore Nordic Centre the desiring individual must:

- Provide proof of Range Safety Officer status
- Provide a valid PAL card
- Sign the Biathlon Range Agreement and the Range Safety Officer Guidelines
- Complete the CNCPP Range Safety Officer course

Canmore Nordic Centre Range Safety Officers will receive a complimentary Range Safety Officer Pass.

Biathlon Range Passes

Range Passes – (Annual, Monthly and Daily) Individuals requesting these passes must sign the Biathlon Range Agreement at the administration desk, in person, to be issued a pass. All annual passes will have an expiry date of April 30th each year.

RSO Range Passes – (Annual) Issued to all Range Safety Officers that have completed the CNCPP Range Safety Officer course. An Alberta Federation of Shooting Sports RSO certification, as well as federal military RSO's will be accepted pending a CNC biathlon range orientation and confirmation of name on *Specialty Qualifications list Annex A*. This pass is complimentary and valid for one year. If you are shooting on the range, you require a separate biathlon range pass – you may not train at the same time as performing your duties as Range Safety Officer. All passes will have an expiry date of April 30th each year and must be worn at all times.

Only persons with a valid range pass will be permitted to use the Biathlon Range. Any person with a biathlon range pass must be supervised by Canmore Nordic Centre RSO at all times when using the Biathlon Range. Range passes are only valid in booked lanes at booked times.

Range Booking Procedures

To request use of the Biathlon Range at the Canmore Nordic Centre Provincial Park or the Ruedi Setz Memorial Range (Mt. Shark) the following procedure must be followed:

1. Range bookings may be made by pass-holding CNC Range Safety Officers ONLY.
2. Last-minute or "drop-in" bookings may be requested at the Administration Desk of the Canmore Nordic Centre Provincial Park. Administration desk hours are 0900-1700 unless otherwise noted. Appropriate planning with regards to administration desk hours of operation is required.
3. A confirmation and lane assignment will be provided by the CNCPP - only then is range use authorized. This may be provided verbally or in writing.
4. The CNCPP is responsible for preparing and distributing the weekly range schedule. The weekly schedule will include practice dates and lanes, event bookings and range closures. The range schedule will be distributed electronically and posted on the bulletin board at the end of the biathlon range tunnel (across from the cage).
5. In the case of the Ruedi Setz Memorial Range at Mt. Shark, the following will be provided by the Administration Desk at the CNCPP Day Lodge and must be in the range users' possession when on the range.
 - a. Firearms Discharge Permit.
 - b. Letter of Authorization.
 - c. Keys to the storage unit.
7. Bookings for the Ruedi Setz Memorial Range at Mt. Shark must be requested no later than 48 hours in advance.

Keys and Equipment

The only people/groups eligible to use the biathlon range equipment are those with valid biathlon range passes. No other groups are permitted to use or sign out any keys or equipment associated with the biathlon range, unless otherwise noted. The administration office will sign out keys and equipment. A refundable deposit may be required.

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All equipment/key sign-outs will be done on a daily basis (picked-up and returned in the same day) to accommodate other persons who may request the equipment. Requests for equipment/key sign-out for a period of more than 24 hours may be accommodated where possible. An expected return date/time is required for all equipment/key sign-outs. Equipment and/or keys will not be signed out to groups or persons who do not have a current range booking.

Kurvinen equipment, such as the target timing system (computer) and range control boxes will only be signed out to persons who have been oriented on their use. To take an orientation course, please contact the CNCPP.

Penalties and Fines

Range users who do not follow the guidelines in the Biathlon Range Agreement or Range Safety Officers who do not follow the guidelines in this document, as well as the Biathlon Range Agreement may lose range privileges.

Range Maintenance

Range Safety Officers are responsible for the following on a daily basis:

- Collect and properly dispose of all misfired live rounds or unused ammunition
- Paint metal targets
- Dispose of loose paper targets
- Return all equipment to the cage and lock it
- Sweep firing line (summer); Manual grooming of firing line (winter)
- Flip down lane numbers at firing line for grooming (winter - evening practices only)
- Move rifle racks off range for grooming (winter - evening practices only)
- Notify CNCPP administration desk of any misuse of the range or required maintenance
- Sign out equipment, paint or keys as required

Failure to complete this daily maintenance may result in the loss of range privileges.

Acceptance

I acknowledge that failure to comply with the any of the above-noted rules, guidelines, laws or instructions may result in cancellation of my Range Safety Officer status and immediate suspension of all activity.

Name: _____

Phone: _____ Email: _____

Address: _____

PAL Expiry: _____

Signature: _____ Date: _____

Club Affiliation: _____

Please check here if you would like to receive the Biathlon Range Schedule (lane assignments) via e-mail on a weekly basis.