Process for ACIMS Data Requests

Is this a new request for Biodiversity information in Alberta?

YES, THIS IS A NEW REQUEST

Check with both FWMIS and ACIMS for Biodiversity Information in Alberta

FWMIS provides information primarily on vertebrate observations
ACIMS provides occurrence information with non-vertebrate occurrences posted

NO, THIS IS AN EXISTING REQUEST

Continue corresponding with ACIMS

Use ‘ACIMS Data Request Website’ to get data, or send request via email

Was original request to ACIMS or another organization?

ACIMS

Go to FWMIS Website
(Fish and Wildlife Management Information System)

Go to ACIMS website

Do you have software that can read ESRI shapefiles?

YES

Download Shapefiles

NO

Use ACIMS Search Map

Search By Area

I don’t see anything

Check with both FWMIS and ACIMS for Biodiversity Information in Alberta

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If Shapefiles-option used, record information as needed
– no further ACIMS Request needed

If ‘ACIMS Search Map’ option used, – no further ACIMS Request needed (for vast majority of searches)

ACIMS will not respond to requests for general location searches.
If further information is required, complete a data request form, noting what additional information is required that is not available through the web search. Please note that ACIMS has focused on providing information through the website to meet the needs of most data requests. Requests for information beyond that provided will be addressed in priority fashion, based on demonstrated need.

If Shapefiles-option used, record information as needed

– information is contained within shapefile

– information is provided for the search area on the website. Click the ‘print page’ button or create a screen capture.

– Ensure the ‘date of search’, ‘accuracy of data date’, the area searched and results found are clearly displayed in any archived/stored materials.

– locations of sensitive occurrences are generalized to the township
– detailed locations are only provided based on a demonstrated need
– a request must be submitted to ACIMS with rationale indicating why location data are needed

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Is this a new request for Biodiversity information in Alberta?

Is it a Provincial Protected Area? (includes PPA, PNT, CNT, 100m buffer)

Inquire about dispositions within PPA’s
– this link provides directions on next steps for any activity within a protected area. No ACIMS request needed, remember to also check for element occurrences

Is it an Element Occurrence, Non-sensitive?

If Shapefiles-option used, record information as needed
– no further ACIMS Request needed

– information is contained within shapefile

If ‘ACIMS Search Map’ option used, – no further ACIMS Request needed (for vast majority of searches)

– information is contained within the shapefile, locations generalized to township (of more than one species per township, the township record is duplicated).

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Is it an Element Occurrence, Sensitive?