

Information on Wedding Bookings in Fish Creek Provincial Park

To have a wedding ceremony in Fish Creek Provincial Park, you need to get a **Letter of Authority** from the Park.

OPTION 1 (Non-reserveable Day Use Areas including Glennfield Day Use Area C (West))

- This Letter of Authority does not give your group exclusive use of any area or facility. Public access must be maintained at all times.
- Use of real flower petals, confetti, or rice is not permitted.
- Parking is permitted in designated parking areas only.
- Be aware of the natural hazards in Fish Creek Provincial Park, which is a natural provincial park with no manicured grass areas. Cutting, picking, defacing, or removing any living or non-living material including deadfall is prohibited.
- Alcohol is prohibited in Fish Creek Provincial Park.
- You must remove any decorations and other items that were brought in once the ceremony is completed (i.e. seat covers, runner, chairs, table, etc.)
- Any music and/or microphone with speakers that is brought into the Park or played during the ceremony must have the volume kept low so as not to disturb the quiet enjoyment of the Park for other Park users.
- All materials and/or supplies, litter, garbage, etc. associated with this event must be removed from the area at the conclusion of the event. Litter and garbage to be disposed of properly.

The cost to have your wedding ceremony in the Park is **\$100.00 plus G.S.T. (\$105.00 total)**. This fee is non-refundable.

There are only two areas in the Park with amphitheatres:

1. Hull's Wood day-use area (at the end of Bow Bottom Trail SE)
2. Shannon Terrace day-use area (off 37th Street and 130th Avenue SW) – **NO** electrical power

OPTION 2

To hold your wedding ceremony at the Ranche Restaurant or in surrounding area you would have to call them directly at 225-3939.

If you were interested in using the Native Gardens (to the west of the Ranche Restaurant), you would have to contact the Bow Valley Ranche Restoration Society at 233-7717 (Larry Wasyliw).

OPTION 3 (Reserveable Group Day Use Areas A (East) and Area B (Centre) – April 1 to October 31, 2014 only)

To have a wedding ceremony in a Group Day Use Area A (East) or B (Centre), you would still need to get a **Letter of Authority** from the Park:

There are two Group Use Areas in the Park that are reserveable. They are in the Glennfield Area (west of Macleod Trail and south of Canyon Meadows Drive). There is a reservation fee of \$90.00 to reserve one of these areas.

1. Once the reservation has been made a cheque in the amount of **\$90.00** (\$78.00 rental fee and \$12.00 reservation fee) made payable to the **GOVERNMENT OF ALBERTA (cheque)** must be received in our office as soon as possible to confirm the reservation of the Glennfield Area site. Upon receipt a Group Use Area Reservation/Confirmation/Receipt will be issued. This can be mailed to:

Alberta Tourism, Parks and Recreation
Fish Creek Provincial Park
Box 2780
Calgary, Alberta
T2P 2M7

2. Seven days prior to your event, please call the Fish Creek Provincial Park at 403-297-5293 (between 8:15 a.m. to noon and noon to 4:00 p.m., Monday to Friday). The purpose of the telephone call is to arrange a time for you to come down to pick up your GROUP USE PERMIT and the key/combination for the locked gate to get access/exit to your Glennfield reservation site on the day of your event.

CANCELLATION POLICY

The prepaid reservation fee of **\$12.00 is non-refundable** regardless of when a reservation is cancelled. The rental fee of \$78.00, paid at the time the reservation was confirmed, will be refunded provided the reservation is **cancelled at least 21 days before the date** of the reservation. We DO NOT refund for inclement weather on the day of your event.

3. Ensure that you have the copy of the Group Use Permit on-site during your event.
4. You are required to post an individual at the gate to allow access for your group to enter, direct them to your parking area and reserved site, and ensure that the gate is closed at all times. Also, upon conclusion of your event you are responsible for the proper exiting of your group and ensuring that the exit gate is closed.

6. Be aware of the natural hazards in Fish Creek Provincial Park, which is a natural provincial park with no manicured grass areas. Cutting, picking, defacing, or removing any living or non-living material including deadfall is prohibited.
7. Use of real flower petals, confetti, or rice is not permitted.
8. You must remove any decorations and other items that were brought in once the ceremony is completed (i.e. flowers, podium, chairs, etc.)
9. Any music and/or microphone with speakers that is brought into the Park or played during the ceremony must have the volume kept low so as not to disturb the quiet enjoyment of the Park for other Park users.
10. Pets must be on a leash at all times. Group is responsible for supplying bags for pick up after pets and proper disposal.
11. Alcohol is prohibited in Fish Creek Provincial Park.
12. Park vehicles in designated parking area within reserved Glennfield Area site.
13. Fires are allowed in designated fire pits only. You must supply your own firewood and roasting sticks. Do not pick deadfall for firewood and ensure the fire is completely extinguished prior to your leaving the area.
14. All materials and/or supplies, litter, garbage, etc. associated with this event must be removed from the area at the conclusion of the event. Litter and garbage to be disposed of properly. **If picnic tables are removed from shelter location during event they must be placed back into shelter upon conclusion of event.**
15. The group representative and/or group agrees to pay upon demand for damage occurring to the site, including excessive litter clean-up, such sum as may be necessary to restore the site to the condition that existed prior to the occurrence of such damage.

I would suggest perhaps coming down and perhaps looking at the various day-use areas in the Park to see which would best fit your wedding ceremony. Then if you are still interested and would like to get a Letter of Authority, please send the following information to the Park:

Name, address and phone/fax number

Date of Ceremony

Time (include any setup and take down time)

Location in the Park where holding ceremony

Approximate number of guests

Decorations/items being brought in (i.e.: chairs, table, runner, etc.)

Park Contact Information

Mailing Address

Alberta Tourism, Parks and Recreation
Fish Creek Provincial Park
Box 2780
Calgary, Alberta
T2P 2M7

Phone

403-297-5293